THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED



(A Govt. of West Bengal Enterprise)
OFFICE OF THE GENERAL MANAGER
SANTALDIH THERMAL POWER STATION
P.O. - SANTALDIH THERMAL PLANT,
DIST. - PURULIA - 723 146.

Fax No. 03251-260217 Tel No. 03251-260218

NIT No.: WBPDCL/Tend-Adv/CC/15-16/113/STPS Date:31.07.2015

TENDER REF. NO. STPS/M&C/Press Tender/WS/M1-209(Vol.- III)/15/ 355

Dt. 28/07/15

<u>Description of the Work:</u> Hiring of 01 No. Semi – Deluxe TATA Star Bus, Ex-Showroom, 32 Seated, Model 2015, that will ply to & fro between STPS Township & Adra railway Station, for the period 05(Five) years under Workshop Department, STPS".

INFORMATION TO BIDDERS: This is a Two Part bidding system containing Earnest Money & Qualifying Requirement as Part - 1 and Price Bid as Part-II. The same will be received and evaluated by the WBPDCL, STPS from Technical and Financial point of view to make a selection in the best interest of the WBPDCL, STPS for the complete work covered under the tender document.

- 1) <u>Earnest Money</u>: The Earnest Money of Rs. 30,000/- (Rupees Thirty Thousand only). The earnest money shall be deposited along with tender papers in the form of Bank Draft / Pay Order in favour of "THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED" payable at United Bank of India, Santaldih Branch, Dist. Purulia or State Bank of India, Purulia Branch.
- 2) **Contract Period:** Five (05) Years.
- 3) <u>ESTIMATED COST INVOLVEMENT</u>: Rs. 7,80,000/- (Rupees Seven Lakh Eighty Thousand) for 01 (One) Year including wages of Driver & helpers and all other expenses but **excluding Fuel & Mobil Cost**.
- 4) Cost of Tender Paper: Rs. 500/- (Rupees Five Hundred only).
- 5) Sale of Tender Paper:

From 31.07.2015 to17.08.2015 on all working days up to 15=00 hour. Tenders Forms can be obtained from Sr. Manager (M&C), STPS against written application on any working day, except Payday and Saturday(10:30 hrs to 12:00hrs), between 11:00 Hrs. and 15:00 Hrs after depositing cost of tender documents at cash counter, S.T.P.S. by cash only. Sale of tender paper to the applicant will not qualify them automatically in Part-II.

6) **Qualifying Criteria(Part-III):** All the documents, as stated under are, to be submitted in a sealed envelope otherwise the tender will be treated as invalid.

Attested Xerox copy of (a) PAN Card (b) Latest Income Tax Return along with audited balance sheet of last year, (c) Service Tax Registration Certificate (for rental cab) (d) Professional Tax Registration Certificate, (e) Trade License (f) Experience & Credentials of having successfully completed similar type of job 'Plying bus of capacity at least 32+1' in Govt. / Reputed Organization during last 07(Seven) years ending 30th April, 2015 should be either of the following (for which completion certificate with schedule is to be submitted):-

a) Three similar completed work orders each costing not less than the amount equal to 40% of the estimated cost i.e. **Rs. 3,12,000**/-

Or

b) Two similar completed work orders each costing not less than the amount equal to 50% of the estimated cost i.e. **Rs. 3,90,000/-**

Or,

c) One similar completed work order costing not less than the amount equal to 80% of the estimated cost i.e. Rs. 6,24,000/-

The WBPDCL reserves the right to cancel the quotation in absence of the above documents at their discretion.

- 6.1 : The WBPDCL reserves the right to cancel / accept the tender in absence of the documents at their discretion in case competent authority deems it.
- 6.2 : Legible photocopies of all documents are to be submitted with counter signed by tenderer. Original copies of documents are to be produced on demand.
- 7) <u>Pre Bid Discussion</u>: It is intended to have a pre-bid discussion at this Office of Sr. Manager (M&C), STPS on 18.08.**2015** at **15=30** Hrs. to provide any additional information and furnish clarification, if any, needed on the scope of work and tender documents. Any modification or addenda to tender documents resolved shall also be part of these tender documents. Parties not attending the pre-bid discussion are also liable to abide by the output of pre-bid discussion.

8) <u>Last date of Submission of Complete Tenders and opening of Part - I of the Bids</u>: 25.08.2015 upto **15=00** Hrs. and **15=15** Hrs. respectively.

9) Opening of Tender:

- 9.1: The tenders shall be opened in presence of representative of the tenderers at the time of date set for opening of tender as specified hereunder or in case any extension has been given thereto on the extended tender opening date and time notified to all the tenderers who have purchased the tender documents. Tenderers' authorized representative (upto two persons) may attend the opening.
- 9.2: The due date and time of opening of E.M.D. & Qualification of bidder is after **15=15** Hrs. on 17.08.2015. After opening the main cover, the envelope containing EMD & Qualifying Requirement (Part-I) shall be opened first and if EMD of requisite amount in proper mode & Proper Qualifying Requirement (QR) (Part-I) will be checked.
- 9.3: Price Bid (Part-II) of tender of those tenderers who will satisfy qualifying requirements and has submitted EMD of requisite amount shall be opened subsequently at a later date. The due date & time of opening of price bid will be duly intimated.

10) Evaluation of Tender:

- 10.1 : Issuance of tender documents will not mean that such tenderers are automatically considered qualified for the entire tender process.
- 10.2 : The WBPDCL reserves the right to itself to accept any tender or reject any or all tenders or cancel / withdraw the invitation for tender without assigning any reason for such decision. Such decision by the WBPDCL shall not be subject to question by any tenderer and the WBPDCL shall bear no liability consequent upon such decision and the tenderer shall have no claim in this regard against the WBPDCL.
- 10.3 : Evaluation by the WBPDCL shall be based on the information and documentary evidence submitted by the tenderer in response to the tender documents. The requirements as stipulated in the tender notice and documents are the minimum and the WBPDCL has the right to request for additional information. The WBPDCL reserves its right to reject any tender, if in the opinion of the WBPDCL the qualification data / documentary evidence submitted by the tenderer is incomplete or tenderer is found not qualified to satisfactorily perform the work. The WBPDCL reserve the right to reject any tender if the tenderer is found to be disqualified by giving incorrect and / or false information.
- 10.4: The WBPDCL does not bind itself to accept the lowest tender and also reserves the right to split the work amongst more than one tenderer and also reserves the right to reject any or all tender or cancel the tender without assigning any reason whatsoever.
- 10.5 : Notwithstanding, anything stated above or elsewhere, the WBPDCL reserves the right to asses the capability and capacity of the tenderer, should the circumstances warrant such assessment in the overall interest of the WBPDCL.

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